

CASHMERE SCHOOL DISTRICT #222  
Regular Board Meeting  
August 21, 2023

Call to Order: Chairman Ted Snodgrass called the meeting to order at 7:00 P.M.

Declaration of Quorum: Board members Roger Perleberg, Paul Nelson, Aaron Bessonette and Randi Harnden were present. There were eleven others present including Superintendent Johnson.

1.0 Flag Salute – Chairman Ted Snodgrass led the Pledge of Allegiance.

2.0 Approval of the Agenda – Board Chairman Ted Snodgrass requested a 30 min Executive Session to discuss a personnel matter with no action to follow per RCW 42.30.100(1)(g).

On a motion by Roger Perleberg, the Board approved the agenda with the addition of an Executive Session to discuss a personnel matter with no action to follow per RCW 42.30.100(1)(g).

3.0 Installing of New Board Member / Oath of Office – Newly appointed Board Member, Randi Harden was administered the Oath of Office by Chairman, Ted Snodgrass.

4.0 Reports, Correspondence and Program

4.1 Board Report – There was no board report.

4.2 Superintendent Report

4.2.1. Budget Report – Business Manager Bowen Charlton informed the Board that we are right where we thought we would be to finish off the year. He stated this is always encouraging and it means we are being responsible throughout the year and budgeting conservatively. Mr. Charlton also stated it will be interesting to see where our enrollment stands after the first day of count.

4.2.2 Study and Survey Grant / RFQ – Business Manager Bowen Charlton summarized the Study and Survey Grant process for the Board. He explained every six years districts are encouraged to conduct a study and survey and that this is done via a grant. He went on to add our district had been awarded 23K for this study and survey and that this was a crucial step for our levy and bond planning. He noted the district had put out a legal ad requesting for bids in various neighboring newspapers such as the Yakima Herald and the Spokesman Review.

4.2.3 Safety Net Grant Awarded – Superintendent Johnson began by stating the state does not fund Special Education entirely. Program Director Michelle Christensen went on to give a recap of Safety Net and the process to apply for

this grant. She explained Safety Net is funding that is available to school districts with a demonstrated capacity for Special Education funding in excess of state and federal funding otherwise provided. Ms. Christensen explained she had recently applied for Safety Net funding and the district had been awarded state funding in the amount of \$56,930. Superintendent Johnson praised the work done by Ms. Christensen and her staff stating a lot of work goes into this process with no guarantee we would be awarded the funding.

4.2.4 2023-24 Parent Advisory Committee / State Conference Report –

Superintendent Johnson introduced high school principal, Craig MacKenzie who was present to give an update on parent communication from PAC meetings as well as a recap of the Migrant State Conference he had recently attended. Mr. MacKenzie stated he along with Iris and Tyler Theiss had attended the Migrant State Conference in Yakima, WA August 17-18. Mr. MacKenzie noted the prior year was heavily focused on developing a PAC council. He noted he has received incredible support from the NCESD specifically from Gaby Vazquez and Cindy Valdez who will continue to support our district this year. Mr. MacKenzie shared he feels all three buildings have really stepped up the communication piece. He noted the PAC leadership team had met on August 3<sup>rd</sup> where there was great feedback about the Spring PAC meeting. Mr. MacKenzie spoke about the importance of taking time to listen to the community. Some of the topics families are asking to learn more about are bullying, mental health, drug and alcohol awareness, access to resources and planning for beyond high school. While at the conference Mr. MacKenzie stated he had connected with one of the migrant contacts at the Cascade SD and how they planned to partner for upcoming projects. Mr. MacKenzie noted he had invited the Cascade SD to participate in the October PAC meeting, which will be held at the high school library on October 18.

4.2.5 Start of School Update / Calendar – Superintendent Johnson invited the buildings principals to give an update of the start of school. This included a summary of upcoming scheduled events, including August Institute and the professional development planned for staff during these days.

Superintendent Johnson noted August Institute and the work being done during this time, aligns with the district's strategic plan. He added the district would soon be giving student the wellness survey that is given to them annually and one the district has had wonderful success with. This year's August Institute will kick off with keynote speakers, Gene Sharratt and Luke Wall who will be a part of this year's professional development for staff. Superintendent Johnson noted the district has been working with both Gene and Luke for months planning for this time with staff.

4.2.6 Lead in Water Remediation / Action Plan – Superintendent Johnson presented a draft of the Lead in Water Remediation / Action Plan to the Board. The District has consulted with Fulcrum Environmental to assist with the plan

development. He stated Environmental Health Specialist at the Chelan-Douglas Health District, Suzy Howard, had visited the district to review this plan recently who noted the district had gone above and beyond creating this plan. Superintendent Johnson reviewed the draft plan with the Board and stated it would be posted on the district website for review and comment. He noted a final plan and resolution would be brought back for a later board meeting for Board approval.

5.0 Visitors – There were several visitors present but none elected to speak.

6.0 Consent Agenda –

6.1 Approval of Board Minutes – On a motion by Roger Perleberg, the Board approved the July 26, 2023 and August 7, 2023 minutes as presented.

6.2 Approval of Warrants and Financial Reports

Pay date of August 11, 2023: Warrants #323148 - #323210 totaling \$186,738.80  
General Fund \$168,188.13  
ASB \$18,550.67

Pay date of August 31, 2023: Payroll in an amount totaling \$1,721,139.70, including benefits.

On a motion by Paul Nelson, the Board approved the warrants and payroll as presented.

7.0 Action Items

7.1 Personnel Report –

**1. Retirements/Resignations/Releases/Terminations, etc.**

Name	Position	FTE	Request/Reassignment
------	----------	-----	----------------------

**2. Requests for Leave/Transfer/Change in Hours/Additional or New Assignment**

Name	Position	FTE	Request/Reassignment
------	----------	-----	----------------------

**2a. Educator Equity Compliance Requests**

Name	Position	FTE	Request/Reassignment
------	----------	-----	----------------------

**3. Recommendation for Employment/Transfer/Return from Leave of Absence**

Name	Position	FTE	Comments
Mike Brownfield	CSD – School Bus Driver		Replaces Korin Hendrickson (Bus Route)
Nayeli Aguilar	CMS – SpEd Teacher		Replaces Roxanne Clay Harrison
Rylie Christensen	Vale – Long Term Substitute		Replaces Denice Gann

Brady Dundas	CHS – Asst Drama Coach / Musical Director	Replaces Hope Kunsman / Kendal Thibault (Shared Position)
--------------	--	--

### 3a. Contract Approvals/Renewals 2023-2024

#### 4. Recommendation/Request for Approval of Positions to be Posted

Position	FTE	Comments
----------	-----	----------

#### 5. Status of Staff Vacancies Posted, this date:

Position	FTE	Closes
----------	-----	--------

### CO-CURRICULAR/SUPPLEMENTAL POSITIONS

#### 1. Resignations/Releases

Name	Position	Comments
Levi Heyen	CMS – 8 <sup>th</sup> Grade Asst Boys Basketball	Resignation

#### 2. Non-Renewals

Name	Position	Comments
------	----------	----------

#### 3. Recommendations for Employment/Renewals: Co-Curricular Contracts for Activities

Name	Position	Comments
------	----------	----------

On a motion by Paul Nelson, the Board approved the Personnel Report.

### 7.2 Surplus Property –

Cashmere School District:

- 1986 Blue Bird H84D Rear Engine Bus – 1

On a motion by Aaron Bessonette, the Board approved the surplus property as presented.

### 8.0 Discussion Items – There were no items for discussion.

Executive Session – Board Chairman Ted Snodgrass requested a 30-minute executive session on a personnel matter with no action to follow per RCW 42.30.100(1)(g).

On a motion by Roger Perleberg, the Board moved into executive session at 8:19 PM.

On a motion by Roger Perleberg, the Board moved out of executive session at 8:49 PM.

### 9.0 Adjournment – On a motion by Paul Nelson, and there being no further business to discuss, Chairman Ted Snodgrass adjourned the meeting at 8:50 PM.

---

Secretary

---

Chairman